

DeGroot Mentor Program - Student Guidelines

“Shaping Future Business Leaders”

What is the DeGroot Mentor Program?

- The DeGroot Mentor Program (DMP) is an initiative that matches current students with alumni or community business partners based upon mutual interests and objectives.
- Objectives of the program are to provide students with a mentor who will act as an advisor for student questions and increase alumni involvement within the DeGroot.

Who is eligible to participate?

- Level 3 and Level 4 Commerce students
- First and second year MBA full-time, accelerated or Co-op students

What are the benefits of participating in the DMP?

The relationship you create with your mentor is dependent upon your level of engagement and commitment to the process. Here are just a few of the benefits to participating in the program:

- **Career Development:** Your mentor can act as an additional resource for career advice and industry information.
- **Personal Branding:** Gain insight on how to present your unique skills and competencies through resume enhancing activities and interview preparation.
- **Experiential Learning:** Learn about your mentor’s experiences and how they attained their current position.

How to Apply:

- Agree to the **Student Code of Conduct** and complete the **online application form** at: <http://www.business.mcmaster.ca/mentorprogram/StudentApp.aspx>.
 - You will receive an automated email response confirming that your application has been received once the online form has been submitted.

The Matching Process:

- Upon receiving a completed DMP application, CBCD will review your preferences and identify a mentor that most closely matches your profile. This can take up to 10 business days.
- You will receive an email from CBCD with the mentor information once the match is complete. Information will include name, contact details, time commitment and preferred method of communication.
- Once matched, you are expected to contact your mentor within 5 business days.
- Initiating contact with a mentor should only take one phone call or email, depending on the mentor’s preferred method of communication (this will be given to you in the match email).

How much contact will I have with my Mentor?

The degree of contact between you and your Mentor is mutually determined. A mentoring relationship usually involves multiple meetings and conversations for a strong relationship to be cultivated. On the other hand, networking can occur during one meeting or conversation. At a minimum, we ask that Mentors be willing to donate one hour per month to the DeGrootte Mentor Program. The time commitment will be outlined in your match email.

Is there anything else I should know about the DeGrootte Mentor Program?

Mentors who have volunteered for the DeGrootte Mentor Program want to share their experiences and knowledge and should not be solicited directly for employment. While resume critiquing, internships, job shadowing, and informational interviewing are possible outcomes of a student/mentor relationship, they cannot be guaranteed and should not be expected.

Before you contact your Mentor, you should be sure to consider your level of commitment to the program. Also, please note that all conversations and/or meetings with your mentor should be conducted in a professional matter.

Who can I talk to if I have additional questions?

The Centre for Business Career Development is happy to answer any questions about the DeGrootte Mentor Program. Reach us at 905-525-9140 ext. 24611 or by email at dmp@mcmaster.ca.