

OSCARplus Instructions for MBA (Fulltime) Students

Student Experience – Career and Professional Development

All coaching sessions, event registrations, and job postings are managed through McMaster's online portal – www.oscarplumcmaster.ca.

As an MBA student, you are eligible for **Business Student** services. If you completed your Undergraduate degree at McMaster, you will also have access to the Student Success Centre (SSC) job board and event postings – *however, no MBA sessions will be posted on the SSC event board, and all MBA-eligible jobs will be posted on the Business Student board.*

How to sign up for an event:

On the left side of the screen, click Events, followed by Business (highlighted in green) – this will bring up the Business event calendar. Do not sign up for any events on the SSC calendar.

SCREEN OPTIONS: Hide Menu YOU ARE HERE: MyAccount / Events / Business

Dashboard
Events
SSC Sessions & Workshops
Calendar
Business
Paid Events
All Upcoming Events
Appointments
Job Postings
Internships & Co-op
Placements
Mentoring
WORKSTUDY
Logout

Business Events / Workshops

Calendar View List View

September 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
				12p Professional Development - Graduate (On-Campus Recruitment) Webinar - For Graduating MBA Students Only		
4	5	6	7	8	9	10
		Mandatory Meeting - MBA Onboarding Week				
	12p Professional Development - Graduate Networking Boot Camp - For Graduating MBA Students Only	12p Professional Development - Advanced Finance Interview Prep (MBA graduating students)	12p Professional Development - Advanced Finance Interview Prep (MBA graduating students)	9:30a Career Development Workshop - Networking - How to Stand out at a Company Information Session BCOMM	8a Company Information Session - Deloitte Consulting Information Session - MBAs ONLY	
	1:30p Professional Development - Commerce Internship Back to Campus Meeting	5:30p Company Information Session - CIBC Information Session (For GRADUATING MBA, MFin and BCom)	10:30a Professional Development - Commerce Internship Back to Campus Meeting	1:30p Company Information Session - YourDeloitte Information Session (CPA) - BCom only	8a Company Information Session - Deloitte Consulting Information Session - Final Year BCom Students ONLY	
					10:30a Career Development Workshop - CPA Recruitment Preparation Workshop	
					1:30p Career Development Workshop - CPA	

Please carefully review the requirements for the event you are interested in attending – the description will indicate which program (MBA or BCOM) and year (incoming or graduating) students are eligible to attend. If you register for an event you are not eligible for, the CPD team will cancel your registration.

Click on the event you would like to register for – you will be redirected to the event description and can click the “Register for this event” button.

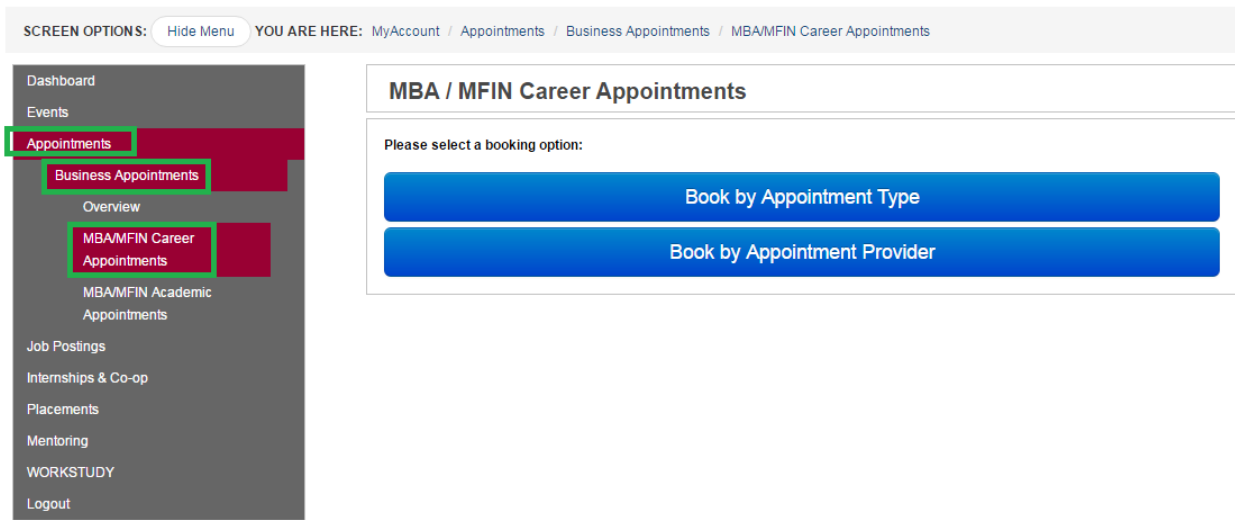
The cancellation policy varies by event (external or internal) and it is important you read the cancellation policy for each event you register for. If the deadline to cancel has passed, you may not cancel your attendance – if you miss the event, this will be considered a no-show and will result in an accountability meeting with Cynthia Bishop, which could affect your access to OSCARplus.

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How to sign up for appointments:

On the left side of the screen, click Appointments, followed by Business Appointments, followed by MBA/MFin Career Appointments (highlighted in green). *(If you need an appointment with an Academic Advisor, you can select MBA/MFin Academic Appointments).*



The screenshot displays the OSCARplus user interface. At the top, there is a breadcrumb trail: "SCREEN OPTIONS: Hide Menu YOU ARE HERE: MyAccount / Appointments / Business Appointments / MBA/MFIN Career Appointments". On the left, a vertical navigation menu lists various options: Dashboard, Events, Appointments (highlighted in green), Business Appointments (highlighted in green), Overview, MBA/MFIN Career Appointments (highlighted in green), MBA/MFIN Academic Appointments, Job Postings, Internships & Co-op, Placements, Mentoring, WORKSTUDY, and Logout. The main content area is titled "MBA / MFIN Career Appointments" and contains the instruction "Please select a booking option:" followed by two blue buttons: "Book by Appointment Type" and "Book by Appointment Provider".

When booking your CPD appointment, the type will always be “1st year MBA”. Once you’ve selected the type, you will be redirected to a calendar showing the available appointments. You will receive a confirmation email when the appointment is booked.

If you book by Appointment Provider, please ensure you select the 1st year MBA appointment type when booking as the CPD team has set aside specific times for your appointments.

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How to view summer, part-time, fulltime, and graduate job postings:

On the left side of the screen, click Job Postings, followed by Business Student Job Postings, followed by Job Postings (highlighted in green).

SCREEN OPTIONS: Hide Menu YOU ARE HERE: MyAccount / Job Postings / Business Student Job Postings / Job Postings

Dashboard
Events
Appointments
Job Postings
Business Student Job Postings
Business Student Overview
Job Postings
Upload Business Documents
Job Applications
Interviews
Internships & Co-op
Placements
Mentoring
WORKSTUDY
Logout

Business Job Postings

View all available postings Search Job Postings

0 For My Program 0 Applied To 0 Shortlist 0 Viewed 68 New Posting Since Last Login

0 Application Deadline Today 39 Application Deadlines in the next 10 Days

MY SAVED SEARCHES
You have no saved searches

ADDITIONAL QUICK SEARCHES
68 All Active Postings

LIST MANAGEMENT OPTIONS
Manage Save Search and Email Notification
Manage My Not Interested List

SEARCH POSTING
(Enter the job ID you are searching for)
Search

Click on All Active Postings (circled in orange) and this will bring you to a list of all jobs available for DeGroot students. You can filter by company, position type, location, and application deadline. The majority of jobs close at 11:59pm – however, you should always double-check both the date and the time that a role you are interested in closes at as we cannot accept late applications.

When uploading your documents, please note that OSCARplus does not accept a transcript downloaded directly from MOSAIC. You will need to download it and resave it under another file name/type in order to upload the transcript to our system.

Best practices for creating job applications – save your package as “last name, first name, job title, job ID”.

If you are selected for an interview, you will receive an email from the CPD team. You can log in to OSCARplus to sign up for a timeslot (it will be listed on your main page dashboard). The interview schedule will show you the date/time, location (many interviews take place off-campus) and any special instructions.

If you have any questions regarding events, appointments, or jobs, please email cbcd@mcmaster.ca.